

Employment Application

Job duties include but are not limited to: HVAC repair, furnace cleanings, installations of new systems, plumbing repairs and new installs, basic electrical jobs, refrigeration repairs, and new installations.

Our policy is to provide equal employment opportunity to all qualified persons without regard to race, color, religious belief, sex, age, national origin, ancestry, physical or mental disability, or veteran status.

Contact Information

Name _____ Home Phone # _____
Address _____ Work Phone # _____
City _____ State _____ Zip Code _____ Fax # _____
Email _____ Birth Date _____
Position Applied For: _____ When can you start? _____
Social Security # _____ Desired Wage? _____

Are you a U.S. citizen or authorized to work in the U.S. on an unrestricted basis? Yes No
(You may be required to provide documentation)

Are you looking for full time employment? Yes No

Have you ever been convicted of a felony? Yes No

If yes, please explain. _____

Educational Information

High School Name _____ Year Graduated _____
College Name _____ Year Graduated _____ Major _____
Other Training _____ Year Completed _____
Other Training _____ Year Completed _____

Employment History
(Most recent first)

Company Name _____ Date Started _____
Address _____ Date Ended _____
City _____ State ___ Zip Code _____ May we contact the employer? Yes No
Reason Left _____ Phone # _____

Company Name _____ Date Started _____
Address _____ Date Ended _____
City _____ State ___ Zip Code _____ May we contact the employer? Yes No
Reason Left _____ Phone # _____

Company Name _____ Date Started _____
Address _____ Date Ended _____
City _____ State ___ Zip Code _____ May we contact the employer? Yes No
Reason Left _____ Phone # _____

Other Skills _____

Rate yourself on the knowledge that you have in any of the following subjects. Zero is no knowledge and 10 is expertise in the given subject. (Low ratings will not affect your chances of being hired)

Pipe Fitting	<input type="checkbox"/>	Electrical/Power Wiring	<input type="checkbox"/>	Refrigeration/Residential	<input type="checkbox"/>
Pipe Welding	<input type="checkbox"/>	Electrical/Low Voltage Wiring	<input type="checkbox"/>	Refrigeration/Commercial	<input type="checkbox"/>
Residential Duct Installation	<input type="checkbox"/>	Boiler/Hydronic Service	<input type="checkbox"/>	Heating & A/C-Residential Service	<input type="checkbox"/>
Commercial Duct Installation	<input type="checkbox"/>	Heating & A/C-Commercial Service	<input type="checkbox"/>		

Personal References
(Name and Phone Number)

By submitting this application you are agreeing that the information provided is accurate and complete to the best of your knowledge. If false information is provided, there will be an immediate discard of this application (and termination of employment if you are employed by that point).

By signing and submitting this application you hereby authorize Associated Heating & Air Conditioning to make any inquiry necessary from your prior educational and employment history.

You understand that employment at this company is at will which means this company can terminate your employment at any time with or without prior notice, and for any reason not prohibited by statute.

Signature _____

Date _____

Additional Comments/Information (Optional) _____
